

Charity Number is 1185780



Meeting of Magor and Undy Community Hub (MUCH) Trustees

At the function room Golden Lion

16th November 2022 7.10pm

Attendees: Kevin Wright (Chair for this meeting & Treasurer), Mike Burke, Sian King, Sally Raggett, Linda Squire (Secretary)

The following is a set of 'notes' of the meeting but it is not intended as verbatim minutes.

Item	Subject	Decision / Action	Who
1.	Welcome, introductions and apologies for absence	Apologies- Paul Turner, Jo Gillard	
2	Declaration of interests & consider any dispensations for items on the agenda	None raised or requested.	
3	Review draft minutes from the last trustee meeting on the 26th October 2022	<p>The draft minutes were reviewed all confirmed that they were accurate.</p> <p><u>Outstanding action from the May minutes:</u> - LS training on the website- date to be arranged Writing to the brewery- written at least once</p> <p><u>Outstanding action from the July minutes</u> Braille on signage query- MB checked £500 included for signage but not specific for braille- surprised due to the disability requirements.</p> <p><u>Outstanding action from the August minutes</u> GAVO Chris Irving Youth volunteering Officer has emailed, he/she only works Tuesday & Wednesdays. AGREED LS to have a preliminary conversation with him/her and feedback- dates provided to Chris but no response</p> <p><u>Actions from October minutes</u> <u>Frost Fayre-</u> -raffle prizes, some purchased others will be bought prior to the event. -Form for volunteering & what clubs' people would like to start Pictorial information, no Kier representative available Any trustees able to attend to meet at 3.30pm <u>Cinema equipment-</u> MB to look into in the new year</p> <p><u>JJ-(Kier) Actions:</u></p>	<p style="text-align: right;">LS</p> <p style="text-align: right;">LS/PT PT</p> <p style="text-align: right;">MB</p> <p style="text-align: right;">LS</p> <p style="text-align: right;">SR</p> <p style="text-align: right;">MB</p> <p style="text-align: right;">MB</p>

		<ul style="list-style-type: none"> • Continue with taking photos • Try and source a timelapse video • Spade photo with the Trustees-planned for 21.11.22,9am • Provide Up to date visuals of the finished building • Check if Flood lights are motion sensitive 	JJ
4	Finance current financial position	<p>The Treasurer advised that the bank balance was £14,173 which included £5.57 received from Amazon.</p> <p>KW attended the MUTC meeting on the 14.11.2022 :-</p> <ul style="list-style-type: none"> • provided a brief update on the project, • requested the £5k, previously earmarked, as this will probably be needed to pay solicitor fees. • Requested funding towards paying for a manager & paying towards the equipment fund £30k for 2023-4 & £20k 2024-5. • 	KW
5	Project update	Meetings have taken place, still waiting on updated drawings, but being chased about location of power points etc, advised plans are urgently needed to complete this.	PT/KW/MB
6	Building Group	<p>MB advised that the building group has gone through the entire spreadsheet and split the list into 2 phases.</p> <p>Phase 1 which is classed as essential total £25k</p> <p>Phase 2 £65k</p> <p>There is £14k in the bank, funding request of £10k to MUTC & the balance we will need to approach other grant providers.</p> <p>Unsure at present what is included in the kitchen fit out.</p>	MB
7	Orchard	<p>KW advised Flo Maskell from Living Levels is interested in the wassailing, KW to continue to finalise the arrangements, it will be held early evening in January.</p> <p>AGREED to included as a planned events with the Frost Fayre on the website, Facebook and notices around the village.</p>	KW
8	Any other business	<p>MB advised Cllr Frances Williams had put Wye Gymnastics & Galaxy cheerleading in touch , as potential users of the hub.</p> <p>MB to check the size of the rooms, height etc</p> <p>MCC wanted clarification on the spade photo confirmed it was just for the trustees</p> <p>GAVO AGM invite- Tuesday 22/11/22 1pm, if anyone wanted to attend</p>	MB
9	Date of next meeting	Wednesday 11 th January 2023-7pm, Function room upstairs in The Golden Lion	
10	Meeting closed	8.05pm	

Abbreviations

MUCH- Magor and Undy Community Hub

MAGOR- Magor Action Group on Rail

MUCC- Magor & Undy Community Council

MUTC Magor & Undy Town Council (became a Town May 2022)

WG- Welsh Government

MCC- Monmouthshire County Council

MEMH- Memorial Hall

MAD- Magor Amateur Dramatics