



Meeting of Magor and Undy Community Hub (MUCH) Trustees

At the function room Golden Lion

20th October 2021 7.25pm

Attendees: Kevin Wright (Chair), Mike Burke, Sian King, Sally Raggett, Linda Squire,

The following is a set of 'notes' of the meeting but it is not intended as verbatim minutes.

Item	Subject	Decision / Action	Who
1.	Welcome and apologies for absence	Apologies Paul Turner & Joanne Gillard	
2	Declaration of interests & consider any dispensations for items on the agenda	None raised or requested.	
3	Review draft minutes from the last trustee meeting on the 8th of September 2021	The draft minutes were reviewed, and all confirmed that they were accurate.	LS
4	Review & consider updates to the Action Tracker	Annual report has successfully been submitted to the charity commission, after several unsuccessful attempts. Information Board at the Orchard -date for installation to be chased up, once known then we can coordinate covid bench from MUCC Clerk	SK
5	Finance update	£17,720 in the bank account after reimbursing PT survey monkey costs	KW
6	Project/Funding update	MCC had to finalise some contractual procurement requirements, advised that it should not affect the proposed timescales. Keir have procured a design team. Virtual meeting on the 22 nd of Oct with Nathan from the Lottery before he presents to the Commission Committee (which is some time in October). It was noted that the planning notice advising of the puffin crossing is in place. Revised sign to wait until the response from the lottery	PT/KW
7	Agree date for Annual General Meeting	Proposed to delay the AGM until April 2022, to align with our year end (31 st March 2022)	

		AGREED unanimously	
6	Any other business	<p>Wider MUCH- intended 27th October</p> <p>AGREED to cancel this meeting as there was nothing new to report and request volunteers to hep at the Open Day on the 13th of November.</p> <p>Email to be circulated to Wider MUCH representatives.</p> <p><u>Open Day</u></p> <p>Discussed visuals for MUCH plans etc</p> <p>Allocation of duties: -</p> <p>Tables:-</p> <p>MUCH- KW/PT</p> <p>MAGOR- PW, plus PT</p> <p>Undy Memorial Hall- MB</p> <p>Orchard/Living Levels- SK & Becci</p> <p>Refreshments- SR & LS</p>	<p>LS</p> <p>SR</p>
7	Date of next meeting	Wednesday 17 th November 2021 7.00pm Function room upstairs in The Golden Lion	
8	Meeting closed	7.50pm	

Abbreviations

MUCH- Magor and Undy Community Hub
MAGOR- Magor Action Group on Rail
MUCC- Magor & Undy Community Council
MCC- Monmouthshire County Council
MEMH- Memorial Hall
MAD- Magor Amateur Dramatics