



**Meeting of Magor and Undy Community Hub
(MUCH) Trustees**

Virtual via Zoom

3rd November 2020 6.30pm

Attendees: Paul Turner (Chair), Mike Burke, Sian King, Sally Raggett, Linda Squire, Kevin Wright, Jo Gillard

The following is a set of ‘notes’ of the meeting but it is not intended as verbatim minutes.

Item	Subject	Decision / Action	Who
1.	Welcome and apologies for absence	None	
2	Declaration of interests	To be raised as & when required on the agenda	
3	Review minutes from the meeting held on the 29th September 2020	The draft minutes were reviewed and all confirmed that they were accurate LS advised all code of conduct and register of interest forms have now been received Covid bench & tree suggestion- SR to include on next MUCC agenda Letter to Brewery Chief Exec regarding funding for overhauling orchard and paths Letter to MUCC asking for them to support improvements to the paths- PT to draft, then pass to LS and then forward to SR MUCC have agreed to a PWLB for any shortfall	SR PT PYT/LS/SR
4	Review and consider updates to the Action Tracker	Action tracker once anything has been actioned (changed to green) it will be removed from the outstanding front sheet following the next MUCH Trustee meeting Lights completed- advised they get brighter when anyone gets nearer to them	All
5	People & Places Stage 2 Lottery bid- a) update b) Postal flyer update-	a) Another meeting has been held with Nathan Butler from the lottery, aim is to complete the bid by end of December/early January 2021. Having zoom meetings every 3 weeks. Apparently, the crossing needs to be in place before digging foundations- BT liaising with relevant Department- approx. £20k to install it and £10k to investigate it. Archaeological report also required.	KW/PT

		b) A5 flyer drafted, form on the back, this will demonstrate to the lottery that we are still asking people for their thoughts on what they would like in the hub and surrounding area Return to Memorial hall, post office, MUCC office or to info@magorandundy.org Any comments/alterations to KW	KW
6	Finance Review: - a) £1k Donation b) MUCC £5k Grant and its transfer to Mon CC c) This year's MUCC £5k Grant d) Amazon Smiles	SR declared an interest in a, b & c. a) £1k will be received from a defunct neighbourhood watch scheme b) £5k grant last year from MUCC being transferred to MCC as a contribution towards the archaeological report & crossing. MUCC Clerk transferring to MCC this week. c) £5k MUCC grant this year Form to be completed in January 2021 d) Amazon smiles- KW set up, this needs to be included on the website and our Facebook & also the Magor & Undy Community group Facebook. It will also be included on the flyer	KW PT/SR KW
7	Reserves policy	Draft reserves policy considered RESOLVED: - Unanimously to agree the policy, KW to update and send through to be included on the website	KW
8	Review of policies	SK to look at the existing ones and see if anything needs changing & email everyone	SK
9	England and Wales COVID lockdown / restrictions implications	Noted differences between England in Wales	
10	The Orchard – progress	Becky is getting some nice labels & a board schematic of the site, trees are on order to replace the damaged ones	
11	Magor and Undy Walkway Station update (including parking review)	MCC appointed Capita to carry out the parking review. Any thoughts on the review to be sent to PT WG has stated that Magor station is a priority for the 2020's, waiting to hear if funding will be granted from restoring your railways to complete business case, then will apply for new station fund.	All
12	Workgroup communications	Annual report to be circulated by Secretary to the Wider MUCH group representatives once finalised and for it to be included on the website. PT to draft appropriate wording	PT/LS
13	Centralisation of shared active spreadsheets	Issues raised re access to specific spreadsheets and documents- need to be centralised so all can access in one place- PT/KW/MB to get together to resolve	PT/KW/MB B
14	Any other business	Little Brew- LS as Secretary submitted positive comment on planning portal, SR advised he has been granted the licence for 12	

		months and he will be taking the barrier up and down himself All confirmed they were happy with the recent press article in the SW Argus	
15	Date of next meeting	Thursday 3 rd December 2020 - via zoom: -6.45pm	
16	Meeting closed	7.15pm	

Abbreviations

MUCH- Magor and Undy Community Hub
MAGOR- Magor Action Group on Rail
MUCC- Magor & Undy Community Council
MCC- Monmouthshire County Council
MEMH- Memorial Hall