



**Meeting of Magor and Undy Community Hub  
(MUCH) Trustees**

**Virtual via Zoom**

**25<sup>th</sup> August 2020 4pm**

**Attendees:** Paul Turner (Chair), Sian King, Mike Burke, Sally Raggett, Linda Squire, Kevin Wright, Jo Gillard

The following is a set of ‘notes’ of the meeting but it is not intended as verbatim minutes.

Item	Subject	Decision / Action	Who
1.	<b>Welcome and apologies for absence</b>	None	
2	<b>Declaration of interests</b>	To be raised as & when required on the agenda	
3	<b>Review minutes from the meeting held on the 28<sup>th</sup> July 2020</b>	The draft minutes were reviewed and all confirmed that they were accurate	
4	<b>Review and consider updates to the Action Tracker</b>	LS to update action tracker from the today’s meeting and then others update as actions are carried out before the next meeting	LS
5	<b>People &amp; Places Stage 2 Lottery application</b>	KW & PT have considered the documents. PT has contacted MCC and a team of people have been suggested. PT to formally write to MCC Chief Executive and then a meeting can be convened either social distanced at Ty Hotel or via zoom Open invitation for all trustees but would not need all of us. Welsh language has been raised as part of the application- need to consider for website front page and any leaflets in the future	KW/PT
6	<b>Orchard update</b>	Zoom meeting has taken place Lynn Cadwallader had a plan of where each tree was located and a substantial amount of historical information which Bev MUCC is copying, once this is received a meeting will be held at the Orchard which will include Becci, to establish what trees are missing which can then be replaced. Then notices can be agreed.	KW
7	<b>Lights</b>	SR advised that Mike Moran has stated a new person is dealing with it now and he is chasing him up. SR to continue chasing	SR
8	<b>Muga courts</b>	SR advised that the MUGA courts are finished and useable with covid guidelines and they can be booked online via the MUCC	

		website or people can just turn up and use them if no one else is on them	
9	<b>Covid memorial bench &amp; tree</b>	LS suggested a covid memorial/remembrance bench and tree to be installed at the orchard and that possible MUCC could fund it. To be in recognition for those that sadly passed away and for those in the community that provided support during this difficult time AGREED- unanimously to support this and that it could be installed as part of the relaunch of the orchard Action- SR to raise with MUCC	SR
8	<b>Any other business</b>	None raised.	
9	<b>Date of next meeting</b>	Tuesday 29 <sup>th</sup> September 2020- 4pm via zoom	
10	<b>Meeting closed</b>	4.41pm	

### Abbreviations

BP- Business Plan

MUCH- Magor and Undy Community Hub

MAGOR- Magor Action Group on Rail

MUCC- Magor & Undy Community Council

MCC- Monmouthshire County Council

MEMH- Memorial Hall

TBD- to be determined

TBI- To be identified