



## Meeting of Magor and Undy Community Hub (MUCH)

Function Room, Golden Lion, Magor Square,  
Magor

20<sup>th</sup> August 2019

**Attendees:** Paul Turner (Chair) (MAGOR), Mike Burke (Resident), Jerry Ennis, Sian King, Mike Moran (MCC) (5.55pm), Linda Squire (resident), Kevin Wright (resident)

**Apologies:** Geoff Cook, Lisa Dymock, Jo Gillard, Rob Ollerton, Sally Raggett, Ben Thorpe, Peter Wilson.

The following is a set of 'action notes' of the meeting but it is not intended as verbatim minutes.

Item	Subject	Decision / Action	Who
1.	Welcome and apologies for absence	Apologies were noted	
2.	Note taking and chairing	Paul Turner-Chair. Linda Squire-as Secretary would take the notes.	MB LS
3.	Review actions of meeting 2 <sup>nd</sup> July 2019	<p>Previous s106 monies &amp; low- level LED lighting around the car park and path by the tennis courts- quote received of £16k with a plan</p> <p>MM querying why all solar, where the 2 extra columns are 10 columns on the description, only 8 indicated on the plan &amp; if planning permission will be required. Clarification required on whether they are movement sensitive and if they can be moved at a later date</p> <p>Discussed maybe removing the 3 immediately outside the proposed Hub building</p> <p><u>Duck race</u>- Contact details for Nathan(sign) to be provided to LS to write a thank you on behalf of the group- waiting on information</p> <p>-ESAG application form to be emailed to provide ideas of what we need for specific events- still not received- MM to chase up licensing section</p> <p><u>Review of building costs and funding options</u> -MCC Cabinet assurance required regarding the lease &amp; future Community asset transfer, MM drafted a report but there is a reluctance to grant another lease on the site due to previous issues.</p> <p>Concern raised by the group &amp; queried whether a letter of intent from MCC could be issued, if MUCH identify the funding shortfall that a lease will be granted, hopefully MM should have an update within a week</p> <p>- Wales Government Community Facilities Fund suggested- could apply for £100k, need to speak to Jess Morden MP and John</p>	<p>MM</p> <p>SR/LS</p> <p>MM</p> <p>MM</p>

		<p>Griffiths AM- apparently previously offered funding to MUSLA, PT to chase up</p> <p>- Recasting the high- level plan-current version on the website needs updating as it is out of date- still outstanding- consider at a future trustee meeting &amp; invite MM &amp; BT</p> <p>-Update on the sign &amp; planning permission- progressing should have a response in September per BT</p> <p>- Undy school magazine to be provided with the MUCH update, PT to check with LD</p>	<p>PT</p> <p>Trustees</p> <p>BT</p> <p>PT/LD</p>
4.	<b>Trustees update</b>	<p>-Scout group specified an interest in the orchard- PT has written twice will check with LD re contact information and contact again.</p> <p>-Polices are now on the website</p> <p>-Business Plan workshop has taken place &amp; SWOT (Strengths, Weaknesses, Opportunities &amp; Threats considered-waiting for other trustee &amp; co-optee responses</p> <p>SWOT to be shared with JE</p> <p>-Resurvey of residents- PT has written to Andrew David for advice on the previous survey &amp; costs were very expensive. KW has spoken to the Villager &amp; they have agreed they will put a survey in an edition for free and wanted this by the end of this week. Draft prepared today by KW &amp; PT &amp; circulated by email for comments. Intention is a tear out sheet that can be handed in at the MUCC office &amp; the Post Office (if they agree). Discussed postal returns and agreed Secretary's address can be used</p>	<p>PT/LD</p> <p>Trustees</p> <p>PT</p> <p>KW/PT</p>
5.	<b>Finance update</b>	<p>-Duck race expenses for hi viz vests &amp; paper for leaflets to be paid to SR, now bank details received</p> <p>-Event Planner- agreed at last trustee meeting but can still take on board those trustees that did not attend prior to it being published as a policy.</p> <p>-Cheque received from MUCC for half the insurance costs</p> <p>-Travel &amp; expenses form drafted waiting on comments from all Trustees</p> <p>-GWR fund application prepared by KW &amp; PT for paths around the site, has to be submitted by the 8/9/19, up to a maximum of £50k and the funding will be available next Spring, likely costs being identified and suggested 1.5m width for the path by RO</p>	<p>KW</p> <p>Trustees</p> <p>Trustees</p> <p>KW/PT</p>
6.	<b>Review of Working group representatives, including additional request for Building &amp; Grounds Management</b>	<p>Considered working groups &amp; agreed: -</p> <p>Resource Management- KW, MB, SR, LS</p> <p>Communication- PT, SR, TR &amp; KW- PT to contact LD to see if she wants to join this group</p> <p>Policies- SK, JG, LS, KW- PT to contact CG if she still wants to be on this group</p> <p>Buildings- MB, GC, JE, SR, PT- MB to contact BT to see if he wants to join this group</p> <p>SK to revise the master list and send it to PT</p> <p>AGREED these 4 groups were still the right ones moving forward</p>	<p>PT</p> <p>PT</p> <p>MB</p> <p>SK/PT</p>
7.	<b>Venue for Wider MUCH meetings &amp; accessibility</b>	<p>AGREED if anyone says they want to attend and has accessibility requirements that the venue will be changed, also the annual AGM will always be arranged in an accessible venue, even if</p>	

		there is a cost	
11.	<b>Any Other Business</b>	<p>-MCC Climate Emergency declared- discussed potential energy efficiencies in the building and renewable technology, AGREED need to establish what has been included in the building and to make contact with local companies</p> <p>-Magor &amp; Undy Memorial Hall have raised with MM that they would like to meet with MUCH regarding their current capacity to run their building</p> <p>AGREED- that a meeting will be arranged with the Trustees, MM to advise and provide MUCH contact details</p> <p>-Traffic Management event this Thursday 22<sup>nd</sup> August queried- PT to check &amp; send information out to those who said they could attend</p>	<p>MB/PT/K W</p> <p>MM/PT</p> <p>PT</p>
12.	<b>Date of next meeting</b>	Tuesday 1 <sup>st</sup> October 2019 6pm Function room Golden Lion, Magor Square	

#### Abbreviations

MUCH- Magor & Undy Community Hub  
MAGOR- Magor Action Group on Rail  
MUCC- Magor & Undy Community Council  
MCC- Monmouthshire County Council  
TBD- To be determined  
MP- Member of Parliament  
AM- Assembly Member Wales Government