



Meeting of Three Fields Community Trust – Church Hall Meeting Room – 29/09/16

Attendees : Paul Turner (MAGOR), Rob Ollerton (Magor Churchmen), Sally Raggett (Magor Players), John O’Shaughnessy

Apologies : Kevin Wright

The following is a set of action notes of the meeting but is not intended as verbatim minutes.

	Subject	Decision / Action	Who
1.	Purpose of Meeting	To consider the impacts of Andrew David’s withdrawal from the board as stated in his email of 22 nd September	
2.	Notes of previous meetings	Actions to be carried forward as necessary. The group welcomed John O’Shaughnessy.	
3.	Immediate Impacts of AD’s withdrawal	<p>It was agreed that at this point it would be worth retaining the name of the company (THREE FIELDS COMMUNITY TRUST) but may amend its trading name to ‘Magor and Undy Community Hub’ or ‘3 Fields Community Hub’ (or something similar – to be agreed).</p> <p>RO would check the procedure for amending company detail.</p> <p>PT agreed to becoming the company secretary.</p> <p>Once the procedures had been checked, the amendments to the company details would be made.</p> <p>PT would write to AD, keeping it very brief, to thank him for his contributions to the project and to request him to take any consequential actions e.g. Removal of the 3 Fields website from the SEWEA assets, contact company house (if still needed).</p> <p>PT would establish a new website in line with the new ‘trading name’ using the hosting service that is used for ‘magorstation.co.uk’ and PT and RO would modify as necessary the linked Twitter and Facebook accounts.</p>	<p>RO</p> <p>PT</p> <p>PT/RO</p>

	Subject	Decision / Action	Who
4.	Councils' support	<p>Once the revisions to the company had been made, it was agreed that contact will be made with MCC (via Mike Moran and or Deb Hill Howells).</p> <p>It was also suggested and agreed that we need to maintain the relationship with GAVO. PT would contact Richard Davies (before he finishes) and/or Jo Gillard to ask if there is a new contact.</p> <p>Once a clearer understanding of MCC's new structure and partnering is obtained and if the 'The Trust' still has its support, it was agreed to contact Magor and Undy Community Council to see if they wished to reconsider join in supporting us.</p>	<p>PT</p> <p>PT</p> <p>PT</p>
5.	Hartpury Village Hall visit	<p>The Hartpury visit had been postponed but it was agreed that it would still be very worthwhile to make the visit.</p> <p>New dates were suggested – 6th, 18th or 20th October preferred. PT would write to the contact to arrange.</p>	PT
6.	AoB and Date of Next Meeting	<p>Some groups / facilities still needed contacting –</p> <p>Memorial – RO Baptist Chapel – SR Scouts/Guides Andrea Rodley - SR</p> <p>No other business</p> <p>Date of next meeting to be agreed depending on progress with above.</p>	<p>RO SR SR</p> <p>PT</p>